

Surveillance designers should define and/or document how a suspected case of the hazard of interest is defined and reported to the relevant authorities. This is relevant to **passive surveillance** components where the collection of surveillance data is observer -initiated.

For **active surveillance components** a designer may skip ahead to [section 6](#).

## 4.1 Criteria for identification of suspicions

For the hazard of interest, the surveillance designer should outline the definition or criteria used to identify a suspect case (for instance which clinical signs). It may be useful to consider: Likelihood of recovery; description of possible clinical states (Subclinical, Subacute, Acute, Chronic, Mortality) and Differential diagnosis.

## 4.2 Obligations

Are there currently any legal requirements in place in the region of interest requiring the reporting of a suspect case of this hazard? Laws or regulations should be listed or described, as well as any other obligations to report (may be associated with quality assurance schemes, trade etc).

## 4.3 Notification procedures

What procedures will be put in place for reporting a suspect case? The steps that will be involved and the methods employed should be outlined, including how the notification is sent to the authorities eg. Phone, email, post.

## 4.4 Actions upon suspicions

What will be the procedure following the reporting of a suspect case to the authorities? For example at what stage would/could restrictions be applied to premises or follow up investigations carried out?

## 4.5 Actions upon confirmation of the disease

What will be the procedures following the confirmation of notifiable disease? At what stage would/could restrictions be applied to premises? Note that the procedures and tests used to confirm a case are outlined in [section 6 \(testing protocol\)](#).

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